

Stacy Sheffield, Executive Director
BCW|Workforce
406 Justice Dr., Suite 301
Lebanon, OH 45036

Connecting Employers with Quality Employees

Aug. 28, 2020

Karen Karnes, Director
Warren County Aspire
300 East Silver Street
Lebanon, OH 45036

Sent Via Email

Dear Karen:

The BCW|Workforce is confirming a Infrastructure Funding Agreement (IFA) revision of the PY19/PY20 BCW|Workforce Development Area (12)'s Memorandum of Understanding. The revision corrects a calculation error that affected Aspire. The revised IFA is attached.

These amendments will be retroactive to July 1, 2019, pending signed confirmation of this letter's receipt and the accuracy of the revised IFA, by both Aspire and Butler CDJFS.

This letter and each entity's receipt of confirmation will then be approved by the workforce area's Chief Elected Officials (CEO) at the Sept. 10, 2020 Executive Committee Meeting. Immediately after, each party will receive a copy of the approved motion.

Using WIOAPL 16-11.1 (Development of the Memorandum of Understanding for the Workforce Delivery System) as a guide, a calculation error during the negotiation phase of the Infrastructure Funding Agreement (IFA) significantly altered Aspire's shared cost.

The OMJ Center System Operator made the correction on July 29, 2020 and the Operator's lead agency, Butler CDJFS, has chosen to absorb the cost of operations for the remainder of the MOU cycle, absorbing the difference. As such, the amendment does not impact the MOU's negotiated terms and no other MOU signed partner will be impacted by this correction.

Respectfully,



Stacy Sheffield, Executive Director

Cc: Commissioner David Dixon (Butler County)

Commissioner Shannon Jones (Warren County)
Commissioner David Painter (Clermont County)
Justin Conger, WIBBCW Chair
Sal Consiglio, BCW|Workforce Fiscal Agent (Consiglio, LLC)
Amy Miller, OMJ Workforce System Operator, OMJ | BCW Consortium of Counties